

BOROUGH OF PATTERSON HEIGHTS
COUNCIL MINUTES
September 17, 2014

7:00 pm Council Meeting called to order by Vice President Mr. Jim Turnbull

Pledge of Allegiance was recited

Council Members

President: Bill Starn - Absent

Vice President: Jim Turnbull - Present

President Pro Tem: Julie Muhlberger – Present

Rochard Evans - Present

Paul Bellan - Present

Bryan Landman- Present

Connie Klein - Present

Mayor

Phyllis Aluseo – Present

Officers

Secretary/Treasurer: Renee Cameron – Present

Solicitor: Chad McMillen - Present

Police Report: Chief Jones – Absent - monthly report for August 2014 read by Mayor - (11) reports

Tax Collector Report: Sue Phillip – Absent – Report was presented

Fire Chief Report: Medlin – Present – Read 5 reports for the month of August.

Visitors –No visitors signed in

Code Enforcement Report: D. L. Pella not present. Report read by Mr. Turnbull. Discussion took place. Solicitor will get back to us on clarifications discussed at the meeting with Code Enforcement Officer.

Junior Council

Ms. Muhlberger explained to Jr. Council that in the future they need to make sure they provide receipts before any funds are issued. Jr. Council is having another 50/50 raffle. They are planning on having the drawing at the December 17th Council meeting.

Communications:

- Ms. Muhlberger addressed the PA 811 that Bob will be attending the seminar on October 14, 2014. He will be paid overtime to attend. **A motion was made by Ms. Muhlberger 2nd by Mr. Landman. PASSED UNANIMOUS. Discussion took place.**
- Ms. Muhlberger discussed PNC Business credit card. Would like Council to review and discuss at next Council meeting.

Secretary/Treasurer - Ms. Cameron and Solicitor addressed Council on the LST (Local Service Tax) and Resolution No. 272. Mr. Shawn Perry, Berkheimer Representative was present at Council Meeting to address any questions and concerns that Council had on the LST Tax and the EIT Tax.

Secretary/Treasurer - Continued

- Shawn Perry explained the necessity of having a confidentiality agreement signed between the Borough and Berkheimer. **A motion was made by Mr. Bellan to adopt Resolution No. 272 allowing Ms. Cameron to act as the liaison between the Borough of Patterson Heights and Berkheimer and to permit her to enter into a confidentiality agreement with Berkheimer, 2nd by Ms. Muhlberger. PASSED UNANIMOUS.** Ms. Cameron thanked Mr. Perry for attending the meeting to speak on her behalf to clarify and questions or concerns Council had.

The Minutes a Motion was made by Ms. Klein to approve the August 20, 2014 minutes, 2nd by Mr. Landman. PASSED UNANIMOUS.

Public Safety Committee: N/A

Building and Grounds Committee:

- Decision on limbs hanging from trees doing causing damage to the cover of the leaf machine. **Discussion took place.**
- Mr. Chris Fleming and Skip Autenreith – 306 6th Street requesting approval to have 3 trees removed. Questionable boundary line. Mr. Turnbull asked if they had the property surveyed. Mr. Harker addressed some issues and discussion took place. **Mr. Bellan made a motion to give permission to the 2 gentlemen to remove the 3 trees at their expense and to be responsible for any damage that may happen to the properties, 2nd by Ms. Klein. Discussion took place. A motion was made by Mr. Bellan to table his first motion 2nd by Mr. Landman PASSED UNANIMOUS.**
- Mr. Turnbull opened up a discussion on SALT. Discussion took place where the Borough should get their SALT. Mr. Harker discussed that Beaver Falls will charge \$70/ton. Mrs. Muhlberger stated that 100 tons is budgeted. **Motion was made by Mr. Bellan to speak and notify Beaver Falls of our intent to use their salt this winter and piggyback with Beaver Falls on the \$70/ton rate for our SALT needs for the 2014/2015 season, 2nd by Ms. Muhlberger. Discussion took place. PASSED UNANIMOUS.**

Streets and Sewers Committee: N/A

Recreation Committee – N/A

Recycling and Refuse Committee - N/A

Mr. Turnbull wanted to thank Ms. Cameron for a job well done and her hard work and efforts during the past six months. He also wanted to thank the Finance Committee for all their hard work and preparation for the budget for this meeting.

Budget and Finance Committee

- Budget and Finance Committee outlined how a budget is developed. They did an exercise on revenue, debt and expenditures. Discussion took place. Questions were asked by the public and answered by the Budget and Finance Committee.

Rental Prop and Maintenance Inspection Committee – N/A

New Business

- New Computer & QuickBooks Program – **Motion was made by Ms. Klein to purchase Ms. Cameron a new computer with Windows 7 and all the new software and installation and transfer all the new files current updates, including QuickBooks would not exceed \$1500, 2nd by Mr. Landman. Discussion took place. PASSED UNANIMOUS.**

OLD BUSINESS

- Mr. Turnbull discussed the catch basin knee deep ruling for Bob Harker.
- Leaf pick up – Discussion took place Mr. Turnbull will contact Brighton Twp.
- Mr. Turnbull addressed the General Public that they are not to contact the Borough Solicitor. He stated that the Solicitor is not to take calls from the General Public.

OFFICER REPORTS

- Mayor - (Aluseo) - gave her report
- Zoning Board/Code - N/A (MDIA)
Report was read by Mr. Turnbull from Bard Hendry
- COG - (Muhlberger)
Ms. Muhlberger and Mr. Turnbull will be attending a symphonium
- Emergency Management Coordinator – N/A (Bellan)
- Solicitor – (Chad McMillen)
Solicitor addressed that the issue at 290 7th Street Ext had been resolved.
- Code Enforcement Agreement – **Discussion took place.**
- Street Opening Ordinance needs to be advertised. Solicitor stated that it needs to be ready for the October meeting. Solicitor stated that he will discuss with Ms. Cameron and educate her on how to advertise the ordinance.
- Old Water Authority Agreement.
- Solicitor gave his report and discussion took place and he will report back next meeting.

ANNOUNCEMENTS

Ms. Muhlberger stated she was notified that Bob Harker's medical insurance was due to expire at the end of August, 2014 and discussion took place with Ms. Muhlberger, Ms. Cameron and Mr. Nelson, Insurance Agent.

Mr. Turnbull would like to get authorization to have Bob Harker purchase 2 batteries for the truck from Advanced Auto, motion made by Ms. Muhlberger, 2nd by Ms. Klein, PASSED UNANIMOUS.

Monthly Bills: A motion was made by Mr. Bellan to approve the monthly bills for September, 2014, 2nd by Ms. Muhlberger. PASSED UNANIMOUS.

The meeting was adjourned upon a motion by Mr. Bellan, 2nd by Ms. Muhlberger. **PASSED UNANIMOUS** at 9:30 pm.