

BOROUGH OF PATTERSON HEIGHTS
COUNCIL MINUTES
April 20, 2016

7:00 pm Council Meeting called to order by President, Bill Starn and meeting was being recorded.

Pledge of Allegiance was recited

Council Members

President: Bill Starn - Present

Vice President: Jim Turnbull - Present

Tim Weisenburger - Present

Frances Levinger - Present

Bryan Landman- Absent

Connie Klein - Present

Sue Pokego - Present

Mayor

Phyllis Aluseo – Present

Officers

Secretary/Treasurer: Renee Cameron – Present

Solicitor: Chad McMillen – Present Nick Urick - Present

Police Report: Chief Jones - Present – Captain DeLuca – Present

Chief Jones made an announcement to Council that he will be retiring on June 3, 2016. He thanked Council for their support over the years. Chief Jones introduced Captain DeLuca. Captain DeLuca gave a brief introduction about himself. Captain DeLuca read his report. 6 calls for the month of March. Report on file.

Tax Collector Report: Susan Philipp - Present - Ms. Philipp read her report for the month of March. Tax report on file.

Fire Chief Report: Medlin – Absent – Mr. Starn read report. 9 calls were reported for the month of March, 2016.

Visitors:

Karen Turnbull – Presented a petition to Borough Secretary on the one-haul.

Xander Wilkinson – **504 4th Avenue** – LED lighting with Duquesne Light. Discussion took place.

Ruthanne Bentley - 509 4th Street - Gave an update on the View of The Heights. Would like to get the next issue out in the next few weeks. Ms. Bentley thanked Jason and the entire fire department for the services they provide. She acknowledged Fire Chief Medlin for his PR and his willing to help people and the wonderful job he does. Ms. Bentley encouraged the residents to sign up for the “next door”. Ms. Bentley gave an update on the Little Free Library located on 498 4th Street. She extended a special thanks to Mr. Turnbull for donating his time and making the library.

Jim Ciganik - 516 4th Street - Complaint with the street water eroding his property. He addressed Council asked for an update on when will the job be finished. **Discussion took place.** Mr. Starn reassured Mr. Ciganik he will look into it and the job will get done.

Jim Culler – 815 5th Street – Complaint about the code enforcement violations and his neighbor's garbage. Mr. Culler addressed Council what is the Code Enforcement process for issuing citations. **Discussion took place.** Mayor addressed Mr. Culler that she was advised to have the resident contact the Magistrates office. **Discussion took place.** Mr. Starn addressed Mr. Culler that he will contact D. L. Pella, the Code Enforcement Officer.

Code Enforcement Report: D. L. Pella – Absent – No Report submitted. She will submit her report for the month of March and April at the May 18, 2016 Regular Meeting. Mayor read memo she received from D. L. Pella regarding the Nixon property.

Communications: Read by Mr. Starn

- Resignation letter from Borough Secretary Renee Cameron

Motion was made by Mr. Turnbull with regret to accept the resignation of Borough Secretary Renee Cameron, 2nd by Ms. Levinger. PASSED UNANIMOUS.

Secretary/Treasurer: N/A

Public Safety Committee: N/A

Building and Grounds Committee:

Mr. Turnbull gave an update on the up keep of the Borough grounds and a maintenance schedule that he discussed with Public Works employee Nathan Reese. Mr. Turnbull gave an update on all the electrical work that was completed on the Borough grounds.

Mr. Turnbull addressed Mr. Culler on his concerns with the neighbors trash as previously discussed earlier. **Discussion took place.**

Mr. Turnbull gave an update on brush pick-up will continue as usual.

Mr. Turnbull addressed Mr. Cyganik and his concerns. Mr. Turnbull read a detailed report of all the actions that have been taken in the attempts to repair the pipe. **Discussion took place.**

Streets and Sewers Committee: Mr. Starn addressed the Insight Pipe invoice. **Discussion took place.** **A motion was made by Mr. Turnbull to pay the Insight Pipe invoice from 2 years ago of approximately \$45,000, 2nd by Mr. Weisenburger. PASSED UNANIMOUS**

Mr. Starn presented a Certificate of Liability insurance from the Champion Life Church of Beaver for an event that was held on 4/17/16. Certificate was filed.

Recreation Committee: Ms. Klein gave an update on the ice cream vendor for the Community Days event. Ms. Klein asked for any suggestions and feedback from Council.

Recycling and Refuse Committee – Ms. Pokego had nothing to report.

Budget and Finance Committee - Mr. Weisenburger gave an update on the Commonwealth of PA financial accounting payment history & amortization schedule.

Mr. Starn gave an update on the 2014 audit report that had just been approved.

Rental Prop and Maintenance Inspection Committee - Ms. Levinger addressed the concerns of Mr. Culler. She will follow-up with D. L. Pella, Code Enforcement Officer.

New Business - N/A

Old Business

- Codification – **Discussion took place.** Mr. Starn stated he will get in touch with the Publishing Company to set up a meeting to discuss.

Officer Reports

- Mayor - (Aluseo)
Gave an update on the dumpster on 8th Avenue
Mayor stated that she would like to give courtesy calls in the future to residents before issuing Citations. Mayor stated that she received complaint on the paving.
Mayor will put an article in the next issue of the View about the brush pick-up and dumpsters.
- Zoning Board/Code - N/A (MDIA)
- COG (Starn)
- Emergency Management Coordinator – N/A (Landman)
- Solicitor McMillen - Present Solicitor Urick – Present
Solicitor McMillen announced that he will no longer be representing the Borough but Solicitor Nick Urick will be taking his place. Solicitor McMillen stated he will be assisting when needed. Solicitor thanked Council for all their help and cooperation throughout the years. Mr. Starn congratulated Solicitor McMillen on his promotion.

ANNOUNCEMENTS

- Zoning Officer

A motion was made by Mr. Turnbull to appoint John Usher as the Borough Zoning Officer, 2nd by Ms. Klein. **PASSED UNANIMOUS.**

A motion was made by Mr. Turnbull to approve the monthly bills for April, 2016, 2nd by Mr. Weisenburger. PASSED UNANIMOUS.

EXECUTIVE SESSION - To discuss Personnel matters.

No votes or actions will be taken.

Entered into Executive Session at: 8:32 p.m.

The meeting was adjourned upon a motion by Ms. Levinger, 2nd by Ms. Pokego. **PASSED UNANIMOUS at 9:06 p.m.**

Renee Cameron, Secretary/Treasurer

Bill Starn, President

Date

Date