

**BOROUGH OF PATTERSON HEIGHTS**  
**COUNCIL MINUTES**  
**October 21, 2015**

7:00 pm Council Meeting called to order by President, Bill Starn and meeting was being recorded.

Pledge of Allegiance was recited

Mrs. Barsottini announced she was recording the meeting.

**Council Members**

President: Bill Starn - Present

Vice President: Jim Turnbull - Present

Tim Weisenburger - Present

Paul Bellan - Present

Bryan Landman- Present

Connie Klein - Present

**Mayor**

Phyllis Aluseo – Present

**Officers**

Secretary/Treasurer: Renee Cameron – Present

Solicitor: Chad McMillen – Present

Chief Jones asked for a moment of silence and prayer for the recent passing of Councilman Rick Evans and his family.

**A Motion was made by Mr. Bellan to appoint Susan Pokego to fill the Council Vacancy of Mr. Rick Evans, 2nd by Mr. Turnbull PASSED UNANIMOUS.**

Phyllis Aluseo, Mayor, swearing in of Susan Pokego to accept the Oath of Office.

**Police Report:** Chief Jones – Present – read report 5 calls for the month of September. Solicitor addressed some concerns regarding the Playground rules ordinance and enforcing the rules. Discussion took place. Chief addressed Council in reference to a dumpster at a residence. Mr. Starn responded on behalf of Council. Discussion took place.

**Tax Collector Report:** Sue Philipp – Present – Report was read for the month of September, 2015. Tax report on file.

**Fire Chief Report: Medlin** – Present – Read report 8 calls were reported for the month of September, 2015.

**Visitors:**

**Ruthanne Bentley - 509 4th Street** - Stated the View of The Heights is ready to be mailed out. Will be mailing out before Halloween.

**Jim Ciganik - 516 4th Street** - Addressed his concerns to Council about the street water coming onto his property. Mr. Starn addressed Mr. Ciganik that he will take a look at it over the weekend.

**Code Enforcement Report:** D. L. Pella – Absent – Mr. Starn read Code Enforcement report for September, 2015. **Discussion took place about the New Business Process change for complaints requested by D. L. Pella.**

**Junior Council -** Xander distributed handouts for Council to review the following:

- Purchasing equipment for the Jr. Council recreation program totaling \$2,058.28. **Discussion took place**
- Upcoming Jr. Council 50/50 raffle and other smaller raffles and needing a Small Games of Chance Permit. **Discussion took place.** Solicitor addressed the legal concerns.
- Automated phone system for the Borough and pricing. **Discussion took place.**

**Communications:** Read by Mr. Starn

- Read resignation letter from Mr. Bard Hendry as the Borough Zoning Officer.

**A Motion was made by Mr. Bellan to accept the resignation of Bard Hendry from the position of Zoning Officer, 2nd by Mr. Turnbull PASSED UNANIMOUS.**

- Read letter on Leadership Training to Public Utility and Waterworks Management.
- Read letter referencing The Conservation and Recreation Department DCNR Grant Program
- Read letter Storm Water Facility Operation & Maintenance

**Secretary/Treasurer** - N/A

**Minutes**

**A Motion was made by Mr. Bellan to approve the meeting minutes of September 16, 2015, 2<sup>nd</sup> by Mr. Landman. PASSED UNANIMOUS**

**Public Safety Committee:** Mr. Landman requested permission to approach the Fire Department to help with any fundraising ideas. **Discussion took place.**

**Building and Grounds Committee:**

- **Cameras** - Mr. Turnbull gave an update on the installation of the cameras. Stated Josh has been out of town. The plan is to have the cameras installed by end of next week.
- **Lighting** - Mr. Turnbull discussed having motion detectors sensors for lighting installed. Discussion took place.
- **Leaf Pick up** - Discussion took place.

**Streets and Sewers Committee:**

Mr. Starn gave a paving update on 8th Street. **Discussion took place.**

**Recreation Committee:** N/A

**Recycling and Refuse Committee –**

- **Recycling & Refuse Ordinance.** Solicitor addressed the Recycling & Refuse Ordinance draft that he prepared suggesting that Council review the draft and address any comments or changes to him individually. Solicitor suggested that Council consult with our engineers. Discussion took place about the weight limit signs and the one-haul program

**A Motion was made by Mr. Bellan to accept the Recycling & Refuse Ordinance drafted by the Solicitor after Council has had a chance to review it for 5 days, 2nd by Ms. Pokego. Discussion took place. Mr. Bellan rescinded his motion.**

**Budget and Finance Committee -**

- **Budget** - Mr. Weisenburger addressed Council asked if they had a chance to review the working budget presented to them at the last meeting by Secretary, Ms. Cameron and if they had any suggestions or adjustments that needed to be made. Mr. Weisenburger presented his recommendations to Council. **Discussion took place.** Ms. Cameron will make the adjustments recommended by Council for a balanced budget and will present the updated budget to Council at the next meeting.

**Rental Prop and Maintenance Inspection Committee - N/A**

**New Business** - N/A

**Old Business** –

**Officer Reports**

- Mayor - (Aluseo) – Present  
Mayor asked permission from Council to renew her PA State Mayor's Association Membership cost \$60.00 and her Association of Mayors of the Boroughs of PA cost \$50.00.  
**Motion was made by Mr. Landman to pay the Mayor's dues, 2nd by Ms. Klein PASSED UNANIMOUS.**
- Zoning Board/Code - N/A (MDIA)
- COG - Mr. Starn discussed the DEP/EPA
- Emergency Management Coordinator – N/A (Bellan)
- Solicitor – (McMillen)
  - Survey at Election Polls
  - Comcast Penalties /Late Fees - Solicitor addressed he reviewed the contract.

**ANNOUNCEMENTS - N/A**

**Monthly Bills: A motion was made by Mr. Bellan to approve the monthly bills for October, 2015, 2<sup>nd</sup> by Mr. Landman PASSED UNANIMOUS.**

**EXECUTIVE SESSION:** Adjourned to Executive Session at 9:24 p.m.

Back in Session at 9:49 p.m.

A Motion was made by Mr. Landman to have all employees use a time clock, 2nd by Mr. Bellan PASSED UNANIMOUS.

Meeting Minutes – October 21, 2015  
Page 4

The meeting was adjourned upon a motion by Mr. Bellan, 2<sup>nd</sup> by Mr. Turnbull. **PASSED UNANIMOUS at 9:51 p.m.**

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Renee Cameron, Secretary/Treasurer

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Bill Starn, President