

**BOROUGH OF PATTERSON HEIGHTS**  
**COUNCIL MINUTES**  
**October 15, 2014**

7:00 pm Council Meeting called to order by President, Bill Starn

Pledge of Allegiance was recited

**Council Members**

President: Bill Starn - Present

Vice President: Jim Turnbull - Present

President Pro Tem: Julie Muhlberger – Present

Richard Evans - Present

Paul Bellan - Present

Bryan Landman- Present

Connie Klein - Present

**Mayor**

Phyllis Aluseo – Present

**Officers**

Secretary/Treasurer: Renee Cameron – Present

Solicitor: Chad McMillen - Present

**Police Report:** Chief Jones – Present – Read report 7 entries for the month of September – Discussion took place.

**Tax Collector Report:** Sue Phillip – Absent – Tax report was presented for September 2014 and read by Mr. Starn.

**Fire Chief Report: Medlin** – Absent – Mr. Starn read report 2 calls for the month of September.

**Visitors**

Jake Barsottini – 624 4<sup>th</sup> Street – Presented Council a handout referencing the budget and wanted to correct some information that was presented at the last council meeting.

Joanne Signore - 627 4<sup>th</sup> Street - Addressed a question to the New Council. To name one major accomplishment they have done while on Council at the present time. Ms. Muhlberger answered the question on behalf of new Council that they hired a new secretary/treasurer for the Borough and referenced her accomplishments to date.

Pam Barsottini – 624 4<sup>th</sup> Street - Asked when will the Borough ordinances be updated on the Borough web site? Question was addressed by Solicitor.

Valerie Becker – 504 4<sup>th</sup> Street - Addressed the safety issue for the children on Halloween night with the leaves piling up. **Discussion took place.** Chief Jones added that Halloween will be from 6:00 – 8:00 p.m. **A motion was made by Ms. Muhlberger to set Thursday, October 30, 2014 from 6:00 – 8:00 p.m. to be trick –or-treat night, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS.**

**Code Enforcement Report:** D. L. Pella - not present. Report read by Mr. Starn Discussion took place.

**Junior Council:** Reported that their collection to raise money for Bob Harker & Family was a success. They took up a collection and raised \$1,000.00. They announced they wanted to start another fundraiser in January, 2015.

**Communications:**

- Mr. Starn read a letter from Beaver Falls regarding the SALT \$70/ton. Mr. Starn contacted Mr. Burdine.
- Mr. Starn read letter from the DEP
- Mr. Starn read letter from Youngblood Paving

**Secretary/Treasurer** - Ms. Cameron requested authorization from Council to have PNC Bank Retrieve data requested by auditor for a fee. No authorization needed ok to request the information.

**The Minutes a Motion was made by Mr. Bellan to approve the September 17, 2014 minutes, 2<sup>nd</sup> by Mr. Turnbull PASSED UNANIMOUS.**

**Public Safety Committee:** N/A

**Building and Grounds Committee:**

- Mr. Turnbull discussed the elevator needs some repair work. Bob had contacted the elevator repair people that the phone message recording in the elevator needs updated. \$188/hour plus any material estimated 2 hours.

**Streets and Sewers Committee:**

- Discussion took place on the Borough's Road Department needs.
- Mr. Starn read a letter that was approved by the Solicitor to put in the View of the Heights about the passing of Bob Harker. The Mayor wanted to add that Bob protected our children every day on and off the school bus.

Mr. Bellan suggested renaming the Borough garage in honor of Bob. **Discussion took place. Mr. Bellan made a motion to dedicate the Borough garage in Bob's memory and a hang a plaque if the funds are raised for the plaque upon the Solicitor's approval, 2<sup>nd</sup> by Mr. Turnbull. PASSED UNANIMOUS**

Mr. Turnbull discussed that Patterson Township offered their services to help the Borough out with the leaf and snow removal. **A motion was made by Mr. Turnbull to enter into a temporary agreement with Patterson Township and to let them handle our leaf pick-up, snow and salt work and any other small road work we need at approximately \$56.00 per hour for the leaf removal and \$27 per hour for the salt and snow work. This agreement can be discontinued at any time. The Solicitor will draft a letter to present to Patterson, 2<sup>nd</sup> by Mr. Landman. Discussion Took Place. PASSED UNANIMOUS.**

**A Motion was made by Mr. Turnbull to have Brunners deliver a dumpster for the residents to dump their brush from October 19<sup>th</sup> thru November 1, 2014 at a cost ranging between \$125.00 - \$150.00, 2<sup>nd</sup> by Mr. Bellan. Discussion took place. PASSED UNANIMOUS.**

**Streets and Sewers Committee: Continued**

Jr. Council offered to take flyers around to the neighborhood about leaf-pick up and the dumpster.

Mr. Turnbull discussed revising the job description for the Road Department position. The committee will meet to discuss. **Discussion Took place.**

Solicitor addressed Council on adopting the Street Opening Ordinance. **A motion was made by Mr. Bellan to adopt the Street Opening Ordinance #270, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS.**

**Recreation Committee – N/A**

**Recycling and Refuse Committee - N/A**

**Budget and Finance Committee**

**A motion was made by Ms. Muhlberger to appoint and Independent Auditor to begin January 2015, 2<sup>nd</sup> by Mr. Turnbull. Discussion took place. Roll Call Vote was taken: (5) Yeses (2) No's: Mr. Evans - Yes, Mr. Turnbull - Yes, Mrs. Muhlberger - Yes, Mrs. Klein - Yes, Mr. Landman - Yes, Mr. Starn - No, and Mr. Bellan - No.**

Ms. Muhlberger discussed the budget for 2015. **Discussion took place.** Voting of the budget will take place next month.

- Scope of Services need signatures – **Discussion took place.**

**Rental Prop and Maintenance Inspection Committee – N/A**

**New Business**

**A motion was made by Ms. Muhlberger to let Ms. Cameron carryover any remaining PTO days from 2014 into 2015 as a 1x carryover, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS.**

Discussion took place that a Resolution is needed to allow for emergency purchases and to set a limit for \$15,000. **A motion was made by Ms. Muhlberger to authorize the Solicitor to draft up a sample resolution for emergency purchases for Council to review and discuss at the next meeting, 2<sup>nd</sup> by Mr. Landman PASSED UNANIMOUS.**

**OLD BUSINESS**

**A motion was made by Ms. Muhlberger to authorize Borough Secretary to get a PNC Visa Bank Card to use for Borough purchases setting a limit of \$1,000, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS**

**OFFICER REPORTS**

- Mayor - (Aluseo) - gave her report
- Zoning Board/Code - N/A (MDIA)
- COG - (Muhlberger)  
Ms. Muhlberger and Mr. Turnbull attended a seminar
- Emergency Management Coordinator – N/A (Bellan)

- Solicitor – (Chad McMillen)

**1. Beaver County Golf Club Appeal Notice. Discussion took place.**

A motion was made by Mr. Landman to authorize Solicitor to appear at the hearing on Thursday 10/23/14 on the Bevaer County Golf Club Tax Appeal. Solicitor will investigate if he finds it necessary for him to attend we will authorize him to attend, 2<sup>nd</sup> by Bellan PASSED UNANIMOUS

**OFFICER REPORTS - Solicitor- Continued**

**2. Youngblood Paving Contract**

A motion was made by Mr. Turnbull to start the paving project by doing the worst roads first and capping the contract at \$425,000.00, 2<sup>nd</sup> by Mr. Landman. Discussion took place.

Roll Call Vote was taken (6) Yeses (1) No : Mr. Evans - Yes, Mr. Turnbull - Yes, Mr. Starn - Yes Mrs. Muhlberger - Yes, Mrs. Klein - Yes, Mr. Landman - Yes, and Mr. Bellan - No.

**3. Code Enforcement Agreement**

Solicitor will draft up an agreement and will give to Ms. Muhlberger for review by her committee.

**4. Beaver Falls Water Increase – Discussion took place**

**5. Berkheimer to collect delinquent tax fees – Discussion took place.**

A motion was made by Mr. Bellan to accept Resolution # 274 prepared by Solicitor to authorize Berkheimer to collect delinquent tax fees, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS.

**6. IRS Article for review by Solicitor – Discussion took place.**

**7. Correspondence from FEMA – Discussion took place.**

**8. Elevator Agreement – Reviewed by Chad**

**ANNOUNCEMENTS - N/A**

**Monthly Bills:** A motion was made by Mr. Bellan to approve the monthly bills for October, 2014, 2<sup>nd</sup> by Mr. Turnbull. PASSED UNANIMOUS.

The meeting was adjourned upon a motion by Mr. Bellan, 2<sup>nd</sup> by Mr. Landman PASSED UNANIMOUS at 9:55 pm.

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Renee Cameron, Secretary/Treasurer

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Bill Starn, President