

BOROUGH OF PATTERSON HEIGHTS
COUNCIL MINUTES
JULY 16, 2014

7:00 pm Council Meeting called to order

Pledge of Allegiance was recited

Council Members

President: Bill Starn - Present

Vice President: Jim Turnbull - Present

President Pro Tem: Julie Muhlberger – Present

Rochard Evans - Present

Paul Bellan - Present

Bryan Landman- Present

Mayor

Phyllis Aluseo – Present

Officers

Secretary/Treasurer: Renee Cameron – Present

Solicitor: Chad McMillen - Present

Police Report: Chief Jones – Absent Mr. Starn read monthly report for June, 2014 (11) reports.

Tax Collector Report: Sue Phillip – Read her report.

Fire Chief Report: Medlin – Not Present - Mr. Starn read the report (1) report for month June.

Visitors

Ruthanne Bentley – 509 Fourth Street – View Discussion. Ruthanne would like to get the next issue out after Community Days. Deadline to submit week of August 8, 2014 would like to print by August 24th. She is going to reprint in the news as a reminder what can be placed in the trash for pick-up. Will also include the upcoming fall events. Discussion took place about the Borough Alert System and the Neighborhood Watch Program. She would like to set-up a combined table at Community Days.

Discussion took place.

Rosemary Bellan – 743 8th Avenue – Voiced her concerns about the high grass and weeds at 723 5th street. Mr. Starn addressed the issue that the property had already been cited and we can precede with having Bob cut the grass and then placing a lien on the property. **Discussion took place. Motion was made by Ms. Muhlberger to have D. L. Pella, Code Enforcement cite 723 5th Street daily, 2nd by Mr. Bellan PASSED UNANIMOUS. Discussion took place.**

Charlie & Matthew McGeary – 711 7th Street – Addressed Harrah Alley that separates their property. Wanted clarification if Council ever gave neighbor permission to pave the alley and legal claim and ownership to the alley. **Discussion took place.** Solicitor addressed the “Right to Know Request” form needed to be submitted in order to receive the documents that they were requesting from Council. Mr. McGeary stated he needed before his court date on July 24, 2014.

Joann Signore - 627 4th Street – Voiced her concern and complaint as to why the Council meeting is too long. **Discussion took place.**

Visitors Continued

Pam Barsottini – 624 4th Street - Handed a list of questions to the Solicitor and had one question for Council. The Solicitor and Mr. Starn addressed each question and Discussion took place.

Code Enforcement Report: D. L. Pella not present. (No report given at meeting)

Junior Council Report: Still need to set-up their Jr. Council Account. Requested Council Tax ID number. **Discussion took place with Solicitor** to link the Jr. Council account with Council's account. Solicitor stated that Council would need to modify the budget for 2015 based on the auditor's recommendation. **A Motion was made by Mr. Bellan to add a separate line item to our budget for Jr. Council once approved from the auditors 2nd by Mr. Landman – PASSED UNANIMOUS.**

Jr. Council gave update on Summer Program July 28 – thru August 1, 2014
Registration Ages 6- 10
Raffle 2 for \$5.00 7 for \$10.00
Discussion took place - Next Jr. Council Meeting August 11th @ 7:00 pm

Communications:

- Maintenance of Property 723 5th Street (already previously discussed)
- Letter of Interest for vacant Council position from Chuck Levinger (read by Mr. Starn)
- Letter from H. A. Thomson (read by Mr. Starn)
- Letter of interest from D. L. Pella, for Zoning Officer as well as our Code Enforcement Officer
- Mr. Starn addressed the handout from the Solicitor on the Borough Code changes
- Mr. Evans read a letter from Connie Klien expressing her interest in the vacant Council position.

The Minutes a Motion was made by Ms. Muhlberger to approve the June 18, 2014 minutes with the minor correction noted on page 2, 2nd by Mr. Landman. **PASSED UNANIMOUS.**

Public Safety Committee:

Mr. Landman addressed safety for children on bicycles. Mayor will request Police officers to speak to the kids at Recreation and Community Days for safety education.

Building and Grounds Committee:

Mr. Turnbull discussed the work Bob has been doing around the building. Mr. Turnbull addressed who has authorized in the past any maintenance to the building. **Discussion took place.**

Mr. Turnbull reviewed the buildings and grounds plans for the Borough property for this year and tentative budgetary needs for 2015. **Discussion took place about the repairs to the Borough building.** Bathroom floor to be done by Mr. Harker.

Streets and Sewers Committee:

- Street Sign Management Plan Resolution – Mr. Starn discussed had copies for Council to review. **Discussion took place.**

Streets and Sewers Committee: Continued

- Street Sign Replacement Cost Estimate – Mr. Starn stated cost to replace our signs would be approximately \$12,000. **Discussion took place.**

Mr. Bellan made a motion to approve COGS version of the MUTCD sign management plan with noted (empty spaces filled in to be completed), 2nd by Ms. Muhlberger. PASSED UNANIMOUS

- Paving Project – Mr. Starn discussed we need to get on the schedule. **Discussion took place**

Mr. Bellan made a motion to approve Youngblood Paving to get us on their paving schedule as soon as possible, 2nd by Mr. Landman PASSED UNANIMOUS– Discussion took place. Mr. Turnbull addressed how critical is it to get the roads paved now. Mr. Starn responded that over the years the roads have not been maintained properly and our roads are going to continue to get worse. He stated the roads have not been properly maintained. **Discussion took place on the paving of the roads and the Youngblood Paving Contract.**

Mr. Starn discussed a list that Bob presented to him trees that need trimmed before he starts leaf pick – up. Form letter needs to be drafted and sent to the residents on the list.

Recreation Committee

Mr. Bellan discussed the Community Day Schedule and the need for a cotton candy and popcorn machine and anyone who would be interested in helping or volunteering. **Discussion Took Place.**

Recycling and Refuse Committee

Mr. Evans stated they are discussing a clean-up day.

Budget and Finance Committee – N/A

Rental Prop and Maintenance Inspection Committee

Ms. Muhlberger discussed about the Adoption of the Addendum to Code Enforcement Agreement **Discussion took place. A Motion was made by Mr. Bellan to add the addendum found by Ms. Muhlberger to our Code Enforcement Agreement per our Solicitor’s instructions after our Solicitor reviews the addendum and then sends it to D. L. Pella to be signed 2nd by Mr. Turnbull. PASSED UNANIMOUS**

New Business

Mr. Turnbull stated that he found someone to be approved as our Zoning Officer. Mr. Turnbull discussed the duties of the Zoning Officer to be acting as our Liaison between us, the residents And MDIA, (Mr. John Balsler). **A motion was made by Mr. Turnbull to accept Mr. Bard Hendry as our Zoning Officer, 2nd by Mr. Evans. Discussion took place. PASSED UNANIMOUS.**

Mr. Turnbull will give a letter to Mrs. Bentley to put in the View of the Heights introducing our new Zoning Officer Mr. Bard Hendry.

Mr. Evans made a motion to appoint Connie Klein for the vacant Council position, 2nd by Ms. Muhlberger. Discussion took place. Took a roll call vote to accept Connie Klein for vacant Council Position 5 Yes 1 No

A motion was made by Ms. Muhlberger for a resolution to accept Connie Klein for the vacant Council position, 2nd by Mr. Evans. PASSED UNANIMOUS

Ms. Muhlberger made a motion to get the 2012 and 2013 minutes bound per Borough State Code, 2nd by Mr. Bellan PASSED UNANIMOUS.

Ms. Muhlberger discussed Health Care benefits for Borough employees. **Discussion took place.**
Motion was made by Ms. Muhlberger to reimburse Renee's health insurance premiums she has incurred since April, 2014 until December, 2014 or until she no longer incurs health care expense. 2nd by Mr. Bellan PASSED UNANIMOUS.

OLD BUSINESS

Mr. Turnbull has a form from COG to be completed for SALT that was to be completed by July 9, 2014. **Discussion took place.**

OFFICER REPORTS

- Mayor - (Aluseo) – She had 2 things to discuss. She showed Council what the new Welcome Wagon bags will consist of for our new residents. **Discussion took place**
- Zoning Board/Code - N/A (MDIA)
- COG - (Muhlberger)
 - a. LED Lighting – **Discussion took place**
- Emergency Management Coordinator – (Bellan)
Discussion took place about last month's meeting and training. We Received an 11 out 11 rating. We received nothing but Praise.
- Solicitor – N/A (Chad McMillen)

Monthly Bills: A motion was made by Mr. Bellan to approve the monthly bills for July, 2014, 2nd by Ms. Ms. Muhlberger. **PASSED UNANIMOUS**

The meeting was adjourned upon a motion by Mr. Bellan, 2nd by Ms. Muhlberger. **PASSED UNANIMOUS at 9:39 p.m.**