

**BOROUGH OF PATTERSON HEIGHTS**  
**COUNCIL MINUTES**  
**November 19, 2014**

7:00 pm Council Meeting called to order by President, Bill Starn

Pledge of Allegiance was recited

**Council Members**

President: Bill Starn - Present

Vice President: Jim Turnbull - Present

President Pro Tem: Julie Muhlberger – Present

Richard Evans - Present

Paul Bellan - Present

Bryan Landman- Present

Connie Klein - Present

**Mayor**

Phyllis Aluseo – Present

**Officers**

Secretary/Treasurer: Renee Cameron – Present

Solicitor: Chad McMillen - Present

**Police Report:** Chief Jones – Absent – Mr. Starn read report 7 calls for the month of October.

**Tax Collector Report:** Sue Phillip – Present – Read report delinquent notices being mailed out by December 1<sup>st</sup>.

**Fire Chief Report: Medlin** – Absent – Mr. Starn read report 2 calls for the month of October.

**Visitors**

Ruthanne Bently – Thanked Council for providing the dumpster for the residents. Stated that the printer used to print the View of the Heights died and the last View she had to take to Ink Star to get printed at her expense. She got a bid from Ink Star to have the View printed on a regular basis. Jr. Council surprised Mrs. Bently by purchasing a new Canon printer for her. Council asked Mrs. Bently to submit and invoice for reimbursement of her printing expenses.

Linda Hurly – Read letter on behalf of the new council especially the Finance Committee to recognize and applaud them for all their hard work and efforts.

Pam Barsottini – 624 4<sup>th</sup> Street – addressed several concerns wanted to know the status of the potholes in the Borough, and the surveillance cameras. Discussion took place.

Christine Rossi – Addressed her concerns with the weather and wanted an update on what the residents can expect on how the roads will be taken care of and what the Borough is doing about the vacant position. Mr. Turnbull explained that Patterson Township is working the Borough into their schedule to make sure our needs are met. Discussion took place.

**Code Enforcement Report:** D. L. Pella - not present. Report read by Mr. Starn. Solicitor addressed the time line for 723 5<sup>th</sup> Street. Discussion took place. Contract agreement for Dawna Pella was discussed. Solicitor discussed that the contract would run for a year. Will work on a draft.

**Junior Council:** Addressed Council by requesting that they would like their phone numbers and email addresses published on the Borough web site and would like their own tab on the web site. Per Ms. Muhlberger she advised Jr. Council that she would need written permission from their parents because they are minors. Made a change in officers. Holding a 50/50 raffle. Read letter to Council. Discussion took place.

**Communications:**

- Mr. Starn read a letter from PSAB
- Letter from Water Pollution Control Plant. Mr. Starn will get the information needed.

Mayor requested authorization to renewal her dues for 2015. **A motion was made by Mr. Bellan to approve the renewal fees for 2015 PA State Mayors Association \$60.00 and Association of Mayors of the Boroughs of PA \$50.00 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS.**

**Secretary/Treasurer -** First National Insurance Proposal renewal for 2014/2015 year. **Motion was made by Ms. Muhlberger 2<sup>nd</sup> by Mr. Landman to renew our insurance policy with Selective for 2015. PASSED UNANIMOUS**

**The Minutes** a Motion was made by Mr. Bellan to approve the October 15, 2014 minutes, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS.

**Public Safety Committee:** Public Works position was discussed. **Motion was made by Mr. Landman to place an advertisement in the paper for the Public Works position, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS.**

Mr. Landman stated that Mr. Barsottini provided him a copy of the job description for the Public Works position and a copy of the At Will Agreement. He stated that both were revised and reviewed by the Solicitor. Mr. Landman requested that Council review the documents that were presented. **A motion was made by Mr. Landman that the revised Public Works job description and At Will Agreement be accepted, 2<sup>nd</sup> by Mr. Turnbull. Discussion took place. Passed Unanimous.**

**Building and Grounds Committee:**

- Update on leaf pick up & snow removal

**Streets and Sewers Committee:**

**Recreation Committee –** N/A

**Recycling and Refuse Committee -** N/A

**Budget and Finance Committee**

- **A motion was made by Ms. Muhlberger to accept the 2015 budget, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS.**

**Budget and Finance Committee - Continued**

- A motion was made by Ms. Muhlberger to advertise the proposed 2015 budget notice to state the public can view the proposed budget at the Borough building and on the external doors, 2<sup>nd</sup> by Ms. Klein PASSED UNANIMOUS
- A motion was made by Ms. Muhlberger to keep the millage for 2015 at 24 mills, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS
- A motion was made by Ms. Muhlberger to advertise the 2015 tax rate holding it at 24 mills, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS

**Rental Prop and Maintenance Inspection Committee – N/A**

**New Business**

- A motion was made by Ms. Muhlberger to accept the meeting dates schedule for 2015, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS
- A motion was made by Ms. Muhlberger to authorize Renee to advertise the meeting schedule for 2015, 2<sup>nd</sup> by Mr. Landman PASSED UNANIMOUS
- A motion was made by Ms. Muhlberger to authorize the Solicitor to prepare and advertise the auditor ordinance an ordinance to establish the millage for 2015 and to prepare and advertise an ordinance adopting the 2015 budget, 2<sup>nd</sup> by Mr. Turnbull PASSED UNANIMOUS

**OLD BUSINESS**

**OFFICER REPORTS**

- Mayor - (Aluseo) - Mayor asked for a clarification what is considered an emergency for her to open the door to the Borough Building for someone. She reminded Council that she still needed a key to the Borough secretary office. Renee will give her the spare key. **Discussion took place about keys to the Borough Building.**
- Zoning Board/Code - N/A (MDIA)
- COG - (Muhlberger)
- Emergency Management Coordinator – N/A (Bellan)
- Solicitor – (Chad McMillen)
- ***Beaver County Golf Club Appeal Notice.* Discussion took place.**

Solicitor stated that the Beaver Valley Golf Club has appealed the decision. The assessed value is being lowered by \$39,000.

- **Council to discuss and vote on Resolution No. 274 amending the fees, streets, driveways, and sidewalks.** A motion was made by Mr. Bellan to accept Resolution #274 to set the fees for the street opening permits, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS
- **Patterson Township Contract Agreement** – Discussion took place. The agreement needs passed and signed by President and Mayor. A motion was made by Mr. Bellan to accept the Patterson Township agreement for leaf removal, snow removal, and minor road and sewer repairs 2<sup>nd</sup> by Mr. Landman PASSED UNANIMOUS
- **Council to authorize Solicitor to amend Ordinance No. 246 -** A motion was made by Ms. Muhlberger to authorize Solicitor to amend the dumpster ordinance #246 to include the basketball hoops and any obstructions on streets without current registration, 2<sup>nd</sup> by Mr. Bellan PASSED UNANIMOUS
- **Amend EMA Generator motion from April 16, 2014 minutes.** A motion was made by Mr. Bellan to amend the April 16, 2014 minutes EMA Generator Ordinance should be No. 269 Not 268 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS

Solicitor discussed the Youngblood Letter that he was asked to write on behalf on Council. Solicitor did send letter but no response to date.

Solicitor addressed Megans Law issue.

**ANNOUNCEMENTS** - N/A

**Monthly Bills:** A motion was made by Mr. Bellan to approve the monthly bills for November, 2014, 2<sup>nd</sup> by Mr. Turnbull. PASSED UNANIMOUS.

The meeting was adjourned upon a motion by Mr. Bellan, 2<sup>nd</sup> by Ms. Muhlberger PASSED UNANIMOUS at 8:55 pm.

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Renee Cameron, Secretary/Treasurer

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Bill Starn, President